

NOTES OF THE TRINIDAD TRAILS ADVISORY COMMITTEE WORKSHOP
TUESDAY, SEPTEMBER 17, 2019 AT TRINIDAD TOWN HALL, 409 TRINITY STREET

I. CALL TO ORDER/ROLL CALL (5:11 pm)

Committee Members Present: Davies, Kelly

Committee/Alternate Members Absent: Kenny, Laos, Morehead, West, Clayburn, Myers, Brown

City Staff: Zetter

II. APPROVAL OF MINUTES

Due to lack of quorum, no approval of the minutes took place.

III. ITEMS FROM THE FLOOR

None

IV. STAFF/COUNCIL REPORTS

Council member Davies advised the AT&T appeal was denied, and that he is still trying to get a resolution on the agenda for the Trails Committee. He stated that a resolution will provide the Committee with proper guidelines.

V. COMMITTEE MEMBER REPORTS

None

VI. DISCUSSION/ACTION ITEMS

1. Trails Policy: Update and Revision

Planning Commissioner Kelly stated that she is currently missing Laos' and Moreheads' edits to the draft Trails Policy. Kelly briefly mentioned the proposed 12x12 signs and advised that at some point GPS coordinates can be added.

City Councilmen Davies and Planning Commissioner Kelly made updates to the draft Trails Policy. The updates are as follows (everything italicized is an update, starting on page 10 – ending on page 18):

- *“Relationship with adjoining landowners”* (10)
- *“Periodic trail maintenance”* (11)
- *“In order to control erosion, work will be...various slope stabilization measures”* (12)
- *“Vegetation management, such as, clearing fallen branches...creating disturbances”* (12)
- *“Damage caused by vandalism, short cuts, and informal/social trails will be addressed by Public Works”* (12)
- Possible relocation of *“New trail infrastructure additions...Coastal Zone Management Act”* to the appendix (12)
- Removed *“any project location within...Trinidad Zoning Ordinance”* (12)
- Removed *“Trinidad should collaborate with...maintenance on the trails”* (12)
- *The City may initiate a Trail Stewards Program...scheduled regularly* – removed *“we recommend”* (12)
- Removed *“Potential partners and volunteers...Pack Out Green Team”* (12)

- “The responsibility for trail maintenance *will* be clearly delineated when trail is created or adopted. Project maintenance *shall* be done by *Public Works and/or approved organizations*. (12)
- Baseline inspections and inventories *shall* be conducted for all trail assets. For each trail, a *responsive maintenance plan* appropriate to the trail assets and usage *will* be established.” (12)
- Removed “*a checklist should be prepared for use during future maintenance, a map of the trail should be prepared.*” (12)
- The priority of maintenance activities are *user* safety, protection of natural and cultural resources, and trail investment. (12)
- Removed “*to protect users and worker.*” (13) This was removed from the sentence “It is preferable to close trails during maintenance,” on page 12.
- Removed “*Two types of maintenance are conducted...of rehabilitation, construction, and restoration.*” (13)
- Removed “*Cleaning is the removal...conducted quite regularly.*” (13)
- Removed the “*Maintenance Work Crew Rules*” section. (13)
- Removed the “*Safety concerns for maintenance activities*” section. (13)
- Removed the “*Delegation of Maintenance Duties/Responsibilities*” section. (13-14)
- Removed the “*Annual Baseline Inventory and Monitoring Report Process*” section. (14)
- Removed the “*Establish a Maintenance and Monitoring Schedule*” section. (14-15)
- Removed “*Energy saving measures includes considerations of the following:*” (15)
- Removed all bullet points in section “*Infrastructure Policies.*”
- Removed “*Eliminate Trail Redundancy, Identify...unnecessary trails or trail segments.*” (15)
- Removed “*Facilities that support the trail system...to the public where feasible.*” (15)
- Removed “*Restrooms*” section (15-16)
- Removed “*Since thousands of visitors per year...around without using the trail.*” (16)
- “The purpose of signage is to enhance...safety and *identify trails.*” (16)
- Move “At minimum, proposed signage...and the Trinidad General Plan” to follow the sentence “The purpose of signage is...and the Trinidad General Plan.” (16)
- Removed “*Signage is intended to provide...children, and people with accessibility needs.*” (16)
- Put information regarding the California Coastal Act Section in a box. (16)
- Removed “*Staging Areas*” section (18)
- “Trash Receptacles and Pet Waste Stations *will* be *installed* to reduce trash and dog waste.” (18)

VII. REQUEST FOR FUTURE ITEMS

Trails Policy: Update and Revision

VIII. ADJOURNMENT

Workshop adjourned at 6:20 pm. Next meeting scheduled for 5:00 pm on October 15, 2019. **THIS WAS NOTE A MEETING – CLARIFIED AT OCTOBER 2019 MEETING.**

This meeting lacked a quorum, so formal minutes were not taken. Accessibility to the public was considered when formatting the notes, so the regular format was used.